

# CHICS : Special Projects - Special Features + Supporting People



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## General

CHICS have been working with small supported housing projects for over 10 years. We have developed a range of accounting facilities to cater for differing requirements in the sector. These are outlined below - you should have sample statements and reports to illustrate this document.

## Part week residencies

The system essentially runs a weekly debit pattern, but a part week tenancy, denoted by start and end dates, will invoke an automatic adjustment procedure which calculates the start and end week rents on a daily basis. There is also a report available which shows voids on a daily basis calculated from start and end dates.

## Housing Benefit

The ledger holds separate balances for Housing Benefit, (and IST/SS if required). These are displayed on reports and there are several statement options.

## Supporting People

At this stage we are working with about 10 clients who are in Supporting People.

On the rent ledger/finance side we have provided extra facilities which enables the separate tracking of the 'Personal' and 'Service' elements of the rent charge. Together with the above this gives a flexible ledger which will support the different levels of SP participation. All the usual CHICS notes, arrears tracking, mailmerge and general tenant management facilities are in place.

On the non-rent side, another very useful feature is a link to the Core Digital software package. This is available as a free download from [www.core-digital.com](#) and provides a comprehensive client record database. What's more, from April '04, this little program will send electronic core data direct to the SP Client Record office or Local Authority. University of St Andrews, who have developed and support this package, have allowed us to create direct links so that you can move seamlessly between CHICS and Core Digital screens for a particular client.

Invoicing and statement facilities for services provided as agent are available as an 'add in' extension to the above using a mailmerge with your own invoice formats.

Enquiries will find attached typical examples of tenant statements, agent invoices and statements using the above facilities.

## Overall

We will continue to expand our existing standard ledger features, and to provide custom facilities whatever the specialism. Please do not hesitate to contact us to discuss how the system can be configured to suit your operations, or for additional transaction analysis or reporting.